

THE LYMPHATIC MALFORMATION INSTITUTE

No-cost extension request

The PI should submit a no-cost extension request 60 days prior the end date of the initial award. If approved, the no-cost extension will allow additional time to complete the work proposed in the initial award with remaining funds of the award. A no-cost extension should not be used to fund a change to the project's originally approved scope of work. The LMI expects that the original award terms and conditions will extend throughout the award period, including the no-cost extension period.

Template

PI Contact Information

Date

Receiver's (LMI) Contact Information

Subject: No-Cost Extension Request

Grant title:

Funding Period (start and end dates):

Funding Amount (\$):

Your request for an NCE should address the following specific items:

- Current project end date
- Requested date of extension
- Current budgeted balance
- Reason(s) you were not able to utilize funds to complete award goals in the original time frame
- Describe the remaining work/objectives to be completed during the NCE period.